

Education Administration

1.Mombasa Technical Training Institution

2.Role of managers in managing curriculum and instruction

- .Implementing curriculum objectives

- .Translate curriculum goals into daily lessons plans and activities

- .Ensure that instruction aligns with national standards and Institutional goals

2.Supervising Instructional Staff

- .Monitor teachers performance through classroom observation .

- .Offer support through mentorship,coaching and feedback

3.Monitoring and Evaluation

- .Track students performance and curriculum effectiveness

- .Use data to adjust instructional methods and strategies

4.Scheduling and Timetabling

- .Prepare academic calendars timetables

and teaching loads

.Ensure appropriate time allocation for theory and practical lessons

5.Resource Allocation

.Ensure the teaching and learning resources are available and properly used

6.Professional development

.Organizational in service Training and workshop for teachers

.Promote continuous improvement in teaching practices

Role of Administrators in Managing Curriculum and Instruction

1.Policy and compliance

.Ensure the Institution complies with Ministry of Education policies and standards

.Develop internal policies to guide curriculum delivery

2.Strategic Planning

.Develop Institutional development plans

that support curriculum goals

- .Lead long term planning related to curriculum expansion or upgrades

3.Budgeting and Financial Support

- .Allocate funds for curriculum development instructional materials and staff training

- .Plan for infrastructure needed for effective learning

4.Human Resource Management

- .Hire qualified instructional staff

- .Manage staff deployment and promotions in line with curriculum needs

5.Liason and Networking

- .Work with external bodies to improve curriculum relevance

- .Facilitate curriculum review and stakeholder consultations

6.Quality Assurance

- .Oversee internal audits and quality checks related to curriculum and instruction

.Ensure assessments,certifications and teaching processes meet national and International standards

Curriculum Planning and Implementation

Key Component of Curriculum Planning

.Needs Assessment

.Setting Objectives

.Content Selection

.Organizational of Content

.Instructional Strategies

.Assessment Methods

.Resource Planning

2.Curriculum Implementation

.Instructional delivery

.Use of learning materials

.Assessment and Feedback

.Monitoring and Support

.Adapting to Change

Challenges in Curriculum Management and Instruction

.Inadequate resources

- .Outdated curriculum
- .Unqualified instructors
- .Weak Monitoring
- .Resistance to Change
- .Theory practice gap

Improvement Suggested Solution

- .Increase government and donor funding partner with industry
- .Establish regular curriculum review cycles with stakeholders
- .Invest in teacher training and professional development
- .Create internal quality assurance systems
- .Provide orientation, incentives and support for innovation
- .Increase time and facilities for practical training